

## **LOCKER ALLOCATION**

**ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED THE FOLLOWING POLICY ON LOCKER ALLOCATION WAS ADOPTED BY THE BOARD OF DIRECTORS OF FORESTWOOD CO-OPERATIVE HOMES INC.**

**Date passed by the Board of Directors: November 25th, 1992.**

**Date confirmed by the Members: June 13, 1993.**

### **1. HISTORY**

- 1.1 When the property now known as Forestwood Co-op was operated by Rice Construction, the practise of assigning locker space was not equitable. Furthermore, much of the locker space was converted to apartments. The result has been that some apartments have storage units ensuite as well as one or two lockers. Others have only an ensuite storage unit. Still others have no storage space inside or outside their apartments.
- 1.2 The number of lockers in each building corresponds to the number of apartments without ensuite storage units.

### **2. PURPOSE**

- 2.1 The intent of this regulation is to redress inequities and to ensure that Members and Residents are allocated lockers in a fair and consistent manner.

### **3. LOCKER ALLOCATION**

- 3.1 On or before December 1st, 1992, notices of this regulation will be posted on all lockers and/or published in the newsletter.
- 3.2 On January 4th, 1993, all lockers will be reclaimed by the Co-op and reassigned to residents whose apartments do not include ensuite storage units.
- 3.3 Lockers will be reassigned on the following basis:
  - First Priority - Members who do not have an ensuite storage cupboard.
  - Second Priority - Residents who do not have an ensuite storage cupboard.
  - Third Priority - Members who have an ensuite storage cupboard.
  - Fourth Priority - Residents who have an ensuite storage cupboard.
- 3.4 All requests for lockers must be made in writing to the Community Co-ordinator.
- 3.5 Requests for a second locker will only be considered if there is no one on the waiting list.

## POLICY – Locker Allocation

3.6 Each unit assigned a locker will be required to sign a waiver disclaiming the Co-op of any liabilities incurred for loss or damage to locker contents.

### **4. ACCESS**

4.1 A key to the locker room will be provided to each unit assigned a locker.

4.2 Locker rooms will be opened from 8:00 AM to 10:00 PM.